



Amherst Massachusetts

REPORT OF THE JOINT CAPITAL PLANNING COMMITTEE APRIL 2009

FY 10 Recommendation Summary

The target for capital investment in FY 10 had been 8% of the levy. Reluctantly, JCPC recommends 6.75%. That amount is \$148,391 lower (-5.8%) than the FY 09 approved capital plan, which used 7.25% of the levy. By comparison, Town, School, and Library recommended operating budgets for FY 10 will likely be close to level-funded or even decrease between 0% and 1%.

To meet this reduction, JCPC recommends eliminating or deferring these three items from its original prioritized list of FY 10 projects:

1. Town-wide GIS mapping/flood area analysis, \$100,000 (The town may be eligible for federal funding for this).
2. Aerial ladder refurbishing, \$95,000, pushed back to FY 11. The new Quint, with a smaller ladder, is going into service this coming summer.
3. Marks Meadow exterior doors, \$20,000. The School Committee may decide to close the school.

Why Capital Planning?

The Joint Capital Planning Committee (JCPC), comprised of two representatives each from the Select Board, School Committee, Jones Library Board of Trustees, and Finance Committee, advises the Town Manager, Finance Committee, and Town Meeting on the capital needs of the Town. It was organized in 1992 as the Town began to recover from the fiscal crisis of the early 1990s. At the same time that the state was experiencing recession and cutting aid to cities and towns, the Town of Amherst reached its levy limit under Proposition 2½. That milestone meant the Town no longer had the option of raising whatever taxes were necessary to meet expenditure demands. With state aid reduced and growth of property taxes limited, the Town used reserves and unexpended capital appropriations totaling nearly \$15 million to balance three years of operating budgets. Capital needs were so neglected that departments had equipment that did not work; building maintenance and repairs fell far behind. It has taken 16 years of careful planning and management to get equipment on regular replacement schedules and buildings free of some of the health and safety problems that arose from failure to keep up those facilities during that period.

The last several years have been a reminder that there are economic ups and downs. Many cities and towns, including Amherst, are faced with the need to meet increasing operating expenses, satisfy capital needs, and rebuild reserves. Especially in the current economic downturn, these three objectives can conflict. The Financial Management Policies and Objectives reviewed by JCPC and adopted by the

Finance Committee in January 2008 acknowledges the need to adequately fund a viable multi-year capital plan to maintain infrastructure, replace worn equipment, and address other capital needs of the Town.

Prioritization of Capital Needs

JCPC reviews requests for capital plan funding that meet several criteria. A capital improvement is a tangible asset or project with an estimated useful life of five (5) years or more, and a cost of \$5,000 or more. Among the items properly classified as capital improvements are:

- New public buildings, or additions to existing buildings, including land acquisition costs and equipment needed to furnish the new building or addition for the first time;
- Major alterations, renovations, or improvements to existing buildings that extend the useful life of the existing buildings by ten (10) years;
- Land acquisition and /or improvement, unrelated to a public building, but necessary for conservation or park and recreation purposes;
- Major equipment acquisition, replacement or refurbishment, including but not limited to vehicles, furnishings, and information technology systems' hardware and software;
- New construction or major improvements to the Town's physical infrastructure, including streets, sidewalks, storm water drains, the water distribution system, and the sanitary sewer system. Infrastructure improvements must extend the useful life of the infrastructure by at least ten (10) years to be appropriately classified as a capital improvement;
- A feasibility study, engineering design services, or consultant services which are ancillary to a future capital improvement project.

Successful capital planning facilitates postponing some capital expenditures in favor of others as part of the planning process. JCPC has adopted the following guidelines for prioritizing capital projects, with examples listed in parentheses. The guidelines themselves are not necessarily listed in priority order:

- Imminent threat to health and safety of citizens, employees or property (police cruisers and radios, SCBA self-contained breathing apparatus);
- Maintenance and improvement of capital assets (major repairs of buildings, replacement of vehicles and equipment, park and play area renovations);
- Requirement of state or federal law (asbestos cleanup program mandated by federal law in 1986, removal of gas tanks, etc);
- Improvement of the infrastructure (streets and sidewalks, water and sewer programs);
- Improvement/maintenance of productivity (equipment replacement, computer hardware / software);
- Improvement of an overburdened situation (Town Hall renovations, cemetery expansion program);
- Newly identified need (recreation fields);
- Priority assigned by Department (Very High, High, Medium, Low); and
- Consistency with and in furtherance of long-term planning objectives of the Town (Master Plan, Climate Action Plan, Historic Preservation Plan, etc.).

Sources of Funds

Funds for the recommended Five Year Capital Plan will come from the same sources as before: property taxes, enterprise and other special purpose funds of the Town, grant funds from the federal and state governments, and from unexpended balances from previously authorized capital projects. This plan assumes commitment of 6.75% of the local property tax levy in FY 10, a reduction of \$178,351 from the 7.25% of the levy used in FY 09. With less money available, fewer of the requested capital items would be funded. A list of those to be eliminated or deferred to future years appears at the end of this report.

Earlier capital plans used as much as 10% of the tax levy, which along with the other resources was enough, or almost enough, to keep up with renovation and maintenance of existing buildings and equipment replacement, but not enough to cover significant new projects. Beginning in FY 05, that percentage was reduced annually and dropped to a low of 7% for FY 08, after the defeat of a Proposition 2½ override. Last year, JCPC recommended that funding for capital should increase incrementally in succeeding years to 9.5% in FY 13. Due to the current economic recession and decreases in state aid, that recommendation needs to be deferred.

Using just 6.75% of the levy, JCPC had to postpone or eliminate nearly \$700,000 in expenditures initially proposed for FY 10. Among those are computers and related information technology equipment; a Fire Department van; refurbishment of the department's aerial ladder truck; replacement furniture for fire stations and many other town buildings; a 2-ton roller; exterior maintenance for the Munson Building and the child care facility near Wildwood School; a security system for the Department of Public Works facility; energy management systems for Wildwood and Fort River Elementary Schools; and studies of North Amherst land zoned for Professional Research Park and of brownfield sites around Amherst.

Large projects slated for future years include repairs and renovations of Fort River and Wildwood elementary schools; one or two new fire stations; renovating or replacing the 19th century Department of Public Works facility, and major expenditures for deteriorating roads and sidewalks.

The Recommended Capital Plan – A One Year Budget, A Five Year Plan

The General Fund Five Year Capital Plan for FY 10-14 includes voted appropriations from FY 09, a proposed budget for FY 10, and a prioritized plan of capital investment possible with projected available revenues for the period FY 10-14. The total capital budget in any fiscal year is composed of direct cash expenditures for capital items, debt service (interest and principal) on all prior bonded expenditures, and debt service on any new authorized and issued bonds, if any. The plan is organized into three categories of projects: major equipment (vehicles, technology, etc.), building needs, and facilities needs (road maintenance, parks, open space, etc.). The plan also incorporates recommendations developed by the Community Preservation Act (CPA) Committee for eligible community housing, open space, historic preservation, and recreation projects funded from the local voter-approved 1.5% property tax CPA surcharge and matching state funds. JCPC appreciates the CPA Committee's cooperation and coordination of their recommendations to allow presentation of the entire Capital Plan at the Annual Town Meeting. Recommendations for FY 10 Capital Plan funding total \$2,066,200 plus Community Preservation Act projects of \$653,574 and include the following:

Equipment [Note: Included in 2009 ATM Article 26 unless otherwise noted]

JCPC recommends a total of \$1,023,200 for equipment items. Of this total, Chapter 90 grants for road repair equipment funds \$170,000 and taxation funds the remaining \$853,200. Town technology infrastructure equipment replacement (computers and network equipment) is recommended for \$123,000 and includes scheduled replacements of servers, PCs, printers, routers, switches, and other critical Town technology systems. Other Town technology-related items include \$18,000 for photocopiers, \$20,000 to purchase a business licensing module to the Town's MUNIS financial management software suite, and \$40,000 for the second and final installment of the Town's share of a Geographic Information System (GIS) base map update. The project includes a spring 2009 flyover and base map compilation work through the summer and fall of 2009, allowing the Town to span the project over two fiscal years. UMass has contributed \$50,000 to the FY 09 portion of this project and \$40,000 has been requested from Amherst College for the FY 10 portion of the project. While Amherst College has not yet made a commitment to provide this funding, it is still under active consideration. Data compiled in the previous

base map update in 1999 was used for design plans for several capital improvement projects, defraying what would have been some significant surveying costs.

JCPC recommends \$130,000 for the replacement of four police cruisers. The fleet totals 18 vehicles, including 12 marked units. Replacement of 4 vehicles per year has been the practice for approximately the past 15 years.

Fire equipment includes \$32,000 for a replacement Fire Prevention Officer vehicle. Currently a 1998 V-8 4WD vehicle previously assigned to the Assistant Fire Chief now is used as the Fire Prevention vehicle. It has over 100,000 miles on it and every year the department spends close to \$2,000 to keep it on the road. It would be replaced with a smaller Ford Escape hybrid (like the DPW hybrid). JCPC also recommends \$20,000 for trench rescue equipment. The Commonwealth has a new regulation mandating the permitting of trenches by each municipality. The department has a 10-person Technical Rescue Team, but lacks the actual trench rescue pneumatic devices to stabilize trenches that collapse during construction and trap people.

Public Works equipment includes \$170,000, funded by the Chapter 90 state grant, to purchase a replacement dump/sander truck for the Highway Division. [Article 25] An additional \$20,000 is funded from taxation to equip that vehicle with snow plowing equipment. \$60,000 is recommended to outfit a 1-ton dump truck purchased in FY 09 for the Parks and Commons truck with a trash body to allow for the collection of trash and recyclables at one time, thus reducing the number of trips to the Transfer Station. A replacement pickup truck with plow for \$45,000 is also recommended for the Highway Division.

JCPC recommends \$25,000 for a replacement pickup truck for the LSSE Fields Crew to tow field grooming equipment and haul staff and supplies to 9 different athletic field sites and 3 swimming and wading pool sites around Town.

Library equipment includes an annual allocation of \$20,000 for technology infrastructure, \$5,000 for a photocopier replacement, and \$10,000 for computer equipment that would provide people with disabilities access to the internet as well as commonly used computer applications such as Microsoft Office. This package would also include a special work station and specialized input devices.

Recommended School equipment items total \$275,200, including \$85,000 to replace a bus, \$26,000 to replace a special education van that will have in excess of 150,000 miles, \$30,000 for a replacement maintenance vehicle for grounds maintenance, snow removal, transporting school goods building to building, and transportation for the maintenance staff throughout the campus. JCPC recommends \$55,000 to begin a multi-year project to replace kitchen equipment at the Fort River and Wildwood Schools. The kitchen equipment is over 35 years old. It continues to break down and the School staff are having a difficult time finding parts to make repairs. The equipment is at the end of its useful life. Also recommended are \$24,000 for telecommunications equipment, \$23,000 for photocopiers, and \$32,200 for computer equipment for replacement of servers, switches, desktops, printers and similar computer and networking equipment and to update and maintain the network infrastructure.

Buildings [Note: Included in 2009 ATM Article 27]

JCPC recommends a total of \$345,000 for building repairs and renovations. \$25,000 is recommended for miscellaneous building envelope repairs for emergency or unexpected repairs. Town Hall work includes \$10,000 for exterior maintenance (door repainting, window sashes, etc.) and \$10,000 for HVAC improvements. \$10,000 is recommended for Bangs Community Center exterior maintenance, \$25,000 to repair the dangerously heaved sidewalk at the main entrance to the building, and \$12,000 for boiler repairs. The Munson Library receives \$5,000 for exterior maintenance (painting the trim).

Two projects are recommended for funding at the North Fire Station. JCPC recommends \$65,000 to replace the HVAC system. The HVAC system is original to the building (1975). It is the highest energy user of all the Town buildings, per the Town's own survey. The system frequently breaks down and is very inefficient, both for heating and cooling. This building is home to 17 career, 22 call and 36 volunteer firefighters, including 17 who live and sleep here overnight. \$25,000 is recommended to move a bay door out approximately 4 feet to accommodate the new Quint fire truck in the station (similar to what was done in FY 06 to accommodate another ambulance. If the Town does not add to the doorway, the department will not be able to park the fifth ambulance inside the station, a violation of state law. The work will involve disassembling the door, adding a new sub-floor, wall and ceiling assembly four feet north of the present door, and re-installing the frame and door.

Public Works recommendations include \$5,000 for ongoing facility improvements/repairs at the Garage. \$5,000 is allocated to repair the roof over the Perry Room at the Hitchcock Center, a Town-owned facility.

The Jones Library is allocated \$7,500 to repair the metal roof on the new addition where it leaks into the Special Collections and Reference Departments, and \$55,500 for repair or replacement and repainting of the rotted window trim. The complete building was last painted in 1998.

School building projects recommended include \$25,000 for school security equipment. The schools want the ability to lock all doors and to buzz people in at a locked front door to increase security. This request is for the hardware needed to outfit the four elementary front doors with access equipment. \$10,000 is recommended to repair several deteriorating storm drains on school property and \$10,000 is needed for ongoing asbestos removal at all schools. \$5,000 each is recommended for exterior door repairs at the Wildwood and Fort River Schools. The exterior doors are rotting out from the New England weather. They are to the point that rodents are coming into the building. Additionally, they are not secure doors due to the design of the crash bars. It is an opportunity for energy improvements as well. \$30,000 is recommended to repair/replace the boiler room valves at the Fort River School. These control heating and air conditioning; they have deteriorated after 36 years and are becoming non functional.

Facilities [Note: Included in 2009 ATM Article 27 unless otherwise noted]

A total of \$698,000 is recommended for facilities needs, but only \$198,000 is funded via taxation. \$500,000 for road maintenance and repairs is funded by state Chapter 90 funds. [Article 25] Taxation-funded recommendations include \$10,000 for a downtown improvements matching fund for private donations and \$25,000 to begin a multi-year project to restore elements of the existing downtown way-finding sign system and supplement it with three (3) new pedestrian kiosks. The downtown way-finding sign system was designed and partially installed in 1995, using CDBG block grant funds, and provides directions to public and historic sites in and around downtown Amherst. Several important elements of the system have since been vandalized or damaged by wear and need refurbishment and replacement. Additionally, this request would fund three (3) new pedestrian kiosk signs. The bases for these kiosks have already been constructed as part of the downtown streetscape improvement project. With the 250th Anniversary of Amherst upon us, it is increasingly imperative to ensure that visitors have basic directional information allowing them to find their way around downtown Amherst.

JCPC recommends \$5,000 to cover the cost of Town labor and materials involved in the regular maintenance and refurbishment of the Town's growing collection of permanent public art installations. Without such funding, these works will deteriorate and be lost. \$30,000 is allocated to begin a multi-year project to tackle the backlog of sidewalk repairs that have accumulated. This money will be pooled with the Chapter 90 money to address the sidewalks on Town streets. \$6,000 is allocated to continue a 10-year replacement schedule for streetlights, and \$12,500 for the second year of a multi-year (and we hope a permanent) program to purchase and plant new street trees each year. This funding allows for the

purchase of approximately 25 trees for downtown Amherst and outlying village centers and complements an ambitious fundraising effort by the Public Shade Tree Committee to plant 250 trees in conjunction with the Town's 250th celebration in 2009. Between 2000 and 2005, Amherst removed 513 street trees and planted only 38, a net loss of 475 trees in Amherst's public ways and public spaces. Amherst has been without an effective tree planting program for decades. It is time to reverse that trend. More extensive tree inventorying and planning is also underway.

\$10,000 is recommended to repair a leak in an underground pipe that runs from the War Memorial Pool Filter Room to the pool and around the pool perimeter. JCPC recommends \$49,500 to re-roof all four buildings at Mill River Recreation Area, which have never been replaced. The Bath House Building, Filter Room, Pavilion, and Storage Garage are over 30 years old, very worn and many of the shingles are curled. Some leaking has occurred in the bathhouse building.

JCPC recommends \$50,000 to pay for consultant services to assist Town departments and boards with geographic planning, review, analysis, and development of a coordinated and comprehensive set of amendments to existing growth management regulations--Zoning Bylaw and Map, subdivision regulations, local wetlands regulations, health regulations, utility policies, public shade tree regulations, public way regulations, permitting board/committee rules and regulations, etc. This represents a key next step in the Master Plan implementation process.

Contingency Recommendations for Reduced Funding

If additional cuts are necessary due to budget constraints, the JCPC has prioritized additional cuts with the first to be cut at the top and the last at the bottom:

1. Downtown improvements matching fund, \$10,000.
2. Garbage/recycling body for one-ton dump truck purchased in FY 09, \$60,000. This would have allowed pickup of recyclables from downtown and parks, a new service.
3. Pickup truck for ballfield maintenance, \$25,000.
4. Leak repairs, War Memorial Pool, \$10,000. If operating budgets have to be cut deeply due to reduced revenue, it's unlikely the pool will open. Much more extensive repairs will eventually be needed.
5. Public art maintenance, \$5,000.
6. Downtown way-finding sign system, \$10,000. (\$15,000 of the total request remains in the budget.)
7. Jones Library public disability access computer, \$10,000. This would provide a valuable service, but a new one.
8. Hitchcock Center Perry Room roof repair, \$5,000.
9. Fire prevention officer vehicle, \$32,000.
10. Schools maintenance fleet vehicle, \$30,000.

Key Capital Planning Issues Going Forward

The Five Year Capital Plan identifies several major projects on the horizon, including the potential for one or two new fire stations; major renovations at both Wildwood and Fort River Elementary Schools, and the Public Works garage; and additional borrowing for roads and sidewalks to address a growing backlog. Many other projects large and small will compete for scarce resources. Capital funding for a new fire station (either a new or renovated headquarters or a new substation in South Amherst) is deferred until at least Year 5 (FY 14). The capital plan includes first-year debt service funding in FY 12 and FY 13 (with bonds to be authorized in FY 11) for a total of \$4.3 million of road improvements. This is only possible if the Town increases funding allocations to the capital budget over a period of years as recommended by the JCPC and the Finance Committee, either through increased general tax support or

earmarked property tax support via a debt exclusion override. An adequately funded capital plan should be a critical component of any long-term financial plan for the Town.

Committee Membership Changes

Three people who worked on this report are leaving JCPC. We would like to thank Elaine Brighty for more than nine years of service; Molly Turner, who served six years; and Pat Holland, who served four years. We welcome two new representatives from the Jones Library Board of Trustees, Carol Gray and Sarah McKee, who joined JCPC at the end of April.

JOINT CAPITAL PLANNING COMMITTEE

Kathleen Anderson, School Committee

Elaine Brighty, School Committee

Patricia Holland, Jones Library Trustees

Kay Moran, Finance Committee

Stephanie O’Keeffe, Select Board

Doug Slaughter, Finance Committee

Diana Stein, Select Board

Molly Turner, Jones Library Trustees

Staff Liaison: John Musante, Assistant Town Manager/Finance Director

**JOINT CAPITAL PLANNING COMMITTEE
General Fund Five Year Capital Plan**

Fiscal Years 2010 - 2014

	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	Total	Unfunded List	
	Budget								
% of Levy	2,491,344	2,586,084	2,650,736	2,717,004	2,784,929	2,854,553	13,593,306		
Less Current Debt	(820,136)	(799,287)	(766,338)	(699,166)	(671,902)	(590,118)	(3,526,811)		
Less Proposed Debt	(128,390)	(289,229)	(280,248)	(720,548)	(1,163,079)	(1,122,282)	(3,575,386)		
Total Taxes Available	1,542,818	1,497,568	1,604,150	1,297,290	949,948	1,142,153	6,491,109		
CPA Funds	621,982	645,074	80,966	78,158	75,350	72,541	952,089		
Other Available Funds	278,000	-	200,000	250,000	250,000	-	700,000		
Grants	-	-	-	-	-	157,500	157,500		
Borrowing	625,000	-	4,650,000	1,250,000	-	7,200,000	13,100,000	15,750,000	
Chapter 90	610,000	670,000	500,000	610,000	500,000	500,000	2,780,000		
Ambulance	185,000	-	277,000	50,000	268,000	-	595,000		
Total Available For Capital	3,862,800	2,812,642	7,312,116	3,535,448	2,043,298	9,072,194	24,775,698		
Total Equipment	1,971,400	1,023,200	1,670,000	1,198,400	1,426,900	1,263,400	6,581,900	265,000	
Total Buildings	907,500	417,200	397,500	1,899,000	421,000	7,742,000	10,876,700	16,015,000	
Total Facilities	983,900	1,187,100	5,530,500	930,100	903,500	1,003,500	9,554,700	435,000	
Total Requests	3,862,800	2,627,500	7,598,000	4,027,500	2,751,400	10,008,900	27,013,300	16,715,000	
	Approved		Funding Levels Remain at 7.25% of Levy						
If % of Levy to capital equal (Over) / Under available capital funds	7.25%	7.25%	7.25%	7.25%	7.25%	7.25%			
	0	185,142	(285,884)	(492,052)	(708,102)	(936,706)	(2,237,602)	18,952,602	
		JCPC Recommended Funding Levels: Decrease in FY 10, then Increase FY 11 - 14							
If INCREASE % of Levy to:		6.75%	8.00%	8.50%	9.00%	9.50%			
Increase Available for Capital (Over) / Under available capital funds		(178,351)	278,714	483,637	704,518	941,955	2,230,473		
		6,791	(7,170)	(8,415)	(3,583)	5,249	(7,128)	16,722,128	

**RECOMMENDED REDUCTIONS TO FY 10 CAPITAL PLAN (in priority order)
IF FUNDING REDUCED BELOW 7.25% OF TAX LEVY**

Line #	Item		Category	FY 10	Cumulative Reductions	Funding Tiers	% of Tax Levy
379	Town-Wide GIS Mapping/Flood Area Analysis	*	Facilities	(100,000)	(100,000)	(117,558)	7.00%
50	Aerial Ladder Refurbish	*	Equipment	(95,000)	(195,000)		
344	Marks Meadow Exterior Doors	*	Buildings	(20,000)	(215,000)	(206,734)	6.75%
366	Downtown Improvements Matching Fund	**	Facilities	(10,000)	(225,000)		
85	DPW - One Ton Dump 4x4 Plow w/ Garbage Body	**	Equipment	(60,000)	(285,000)		
112	Pickup Truck (Ballfield Maintenance)	**	Equipment	(25,000)	(310,000)	(295,909)	6.50%
482	Leak Repairs - War Memorial Pool	**	Facilities	(10,000)	(320,000)		
381	Public Arts Maintenance	**	Facilities	(5,000)	(325,000)		
370	Downtown Wayfinding Sign System (partial)	**	Facilities	(10,000)	(335,000)		
145	Jones - Public Disability Access Computer	**	Equipment	(10,000)	(345,000)		
280	Hitchcock Center - Perry Room Roof	**	Equipment	(5,000)	(350,000)		
38	Fire Prevention Officer Vehicle		Equipment	(32,000)	(382,000)		
155	Schools - Maintenance Fleet Vehicles		Equipment	(30,000)	(412,000)		

* The first three items listed were deleted by JCPC from its recommended funding list to reduce the recommended tax levy allocation to 6.75%.

** JCPC voted its recommendations without knowing what the full impact of reductions in FY 10 state aid to the Town would be. The Finance Committee reduced the JCPC's recommended capital plan by an additional \$135,000 on 5/28/09 using the JCPC's priority list above. Those items are denoted with a **. The two items at the bottom of the list are included in the Finance Committee's recommended capital plan funding.

GENERAL FUND CAPITAL PROGRAM - EQUIPMENT
FY 2010 - 2014

		FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	TOTAL	Unfunded List
	EQUIPMENT:								
1	Information Technology								
2	Photocopiers	39,000	18,000	25,000	15,000	15,000	15,000	88,000	
4	Infrastructure	123,000	123,000	123,000	123,000	123,000	123,000	615,000	
5	Information Systems				55,000	70,000	75,000	200,000	35,000
6	Information Systems				119,000			119,000	
7	Information Systems - GIS Flyover	40,000	40,000					40,000	
8	Information Systems - Other Depts		20,000	68,500				88,500	50,000
15	Total	202,000	201,000	216,500	312,000	208,000	213,000	1,150,500	
16									
17	Police								
19	Cruisers	130,000	140,000	140,000	140,000	140,000	140,000	700,000	
21	Protective Clothing - Bullet Proof Vests			60,000				60,000	
22	Carpport shelter						50,000	50,000	
23	Transport Vehicle				50,000			50,000	
25	Total	130,000	140,000	200,000	190,000	140,000	190,000	860,000	
26									
33	Fire								
35	Ambulance	160,000		180,000		190,000		370,000	
36	Chiefs' Vehicles(4WD)	25,000		27,000		28,000		55,000	
37	Shift Supervisor Vehicle (new)					35,000		35,000	
38	Fire Prevention Officer Vehicle		32,000					32,000	
43	Pumper (replace 1990 pumper)						400,000	400,000	
44	Quint Apparatus	635,000							
45	Pickup Truck (4 wd)('84,'93,'00)					35,000	35,000	70,000	35,000
46	Van (Used)				18,000			18,000	
49	Pumper Rehab			20,000			25,000	45,000	
50	Aerial Ladder Refurbish			95,000				95,000	
51	EMS Defibrillators			50,000	50,000	50,000		150,000	
52	EMS Stretchers			20,000				20,000	
53	Portable Radios				12,000	24,000	10,000	46,000	
60	Building Furnishings					15,000		15,000	
62	Protective Gear	67,400		55,000		76,000		131,000	
64	Trench Rescue Equipment		20,000					20,000	
65	Replace "Jaws of Life" for E-1 and E-2								30,000
66	Thermal Imaging Camera								45,000
70	Total	887,400	52,000	447,000	80,000	453,000	470,000	1,502,000	
71									
72	Public Works								
74	Backhoe/Front End Loader	110,000							
75	Pickup Trucks - cemetery			50,000				50,000	
78	Bombardier Sidewalk Plow	115,000							
83	Ground Groomer	-		15,000				15,000	
84	One Ton Dump 4x4 Plow	60,500		60,500	60,500			121,000	
85	One Ton Dump 4x4 Plow w/ Garbage Body		60,000					60,000	
86	Small Bucket Truck						70,000	70,000	
87	One Ton Dump 4x4 Plow w/ Garbage Bo	60,000							
88	3/4 Ton Pickup with Plow (highway)		45,000			45,000		90,000	
91	3/4 Ton Pickup with Plow (Parks)					50,000		50,000	
92	5 ft Scag Mower					8,000		8,000	
93	2 Ton Roller			20,000				20,000	
94	Dump/Sander Truck		170,000		110,000			280,000	
95	Dump/Sander Truck		20,000		20,000			40,000	
97	Trash Truck			150,000				150,000	
99	Total	345,500	295,000	295,500	190,500	103,000	70,000	954,000	
100									
101	Conservation								
102	Tractor					29,000		29,000	
104	Rotary Brush Cutter and Tractor Harrow			10,000				10,000	
109	Total	-	-	10,000	-	29,000	-	39,000	
110									
111	LSSE								
112	Pickup Truck		25,000					25,000	
117	Greens Mower	22,000							
118	Fairway Mower					35,000		35,000	
120	Total	22,000	25,000	-	-	35,000	-	60,000	

**GENERAL FUND CAPITAL PROGRAM - EQUIPMENT
FY 2010 - 2014**

	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	TOTAL	Unfunded List
EQUIPMENT:								
121								
122 Building Maintenance								
123 Furniture (all buildings)			5,000				5,000	
127 Total	-	-	5,000	-	-		5,000	
128								
135 Library								
137 Replacement chairs/study tables			10,000				10,000	
138 Self-checkout equipment			30,000				30,000	
139 Infrastructure Replacements	20,000	20,000	20,000	20,000	20,000	20,000	100,000	
144 Security Cameras in Special Collections					7,500		7,500	
145 Public Disability Access Computer		10,000					10,000	
146 Copier/printer/scanner	5,000	5,000	5,000	5,000	5,000	5,000	25,000	
148 Total	25,000	35,000	65,000	25,000	32,500	25,000	182,500	
149								
150 Schools								
151 Buses	160,000	85,000	85,000		95,000	95,000	360,000	
152 SPED Vans	-	26,000	27,000	28,000	29,000	30,000	140,000	
153 Handicap Van	40,000				50,000		50,000	5,000
155 Maintenance Feet Vehicles		30,000	32,000	33,000	34,000	35,000	164,000	
158 Lawn Mowers				12,000			12,000	
159 Replace Kitchen Equipment (FR & WW)		55,000	50,000	35,000	40,000	20,000	200,000	
160 Furniture (all schools)				20,000			20,000	
161 Backup Generators (FR & WW)				40,000			40,000	
162 Telecommunications	4,000	24,000	9,500	13,500	13,500	6,000	66,500	
163 Copiers	23,000	23,000	23,000	24,000	25,000	23,000	118,000	
165 Computer Technology	36,000	32,200	193,200	183,600	128,100	81,400	618,500	65,000
166 Computer Technology	80,000							
167 Mutimedia - Audio/Visual	16,500	-	11,300	11,800	11,800	5,000	39,900	
168 Total	359,500	275,200	431,000	400,900	426,400	295,400	1,828,900	
169 TOTAL EQUIPMENT	1,971,400	#####	1,670,000	1,198,400	1,426,900	1,263,400	6,581,900	265,000
170 Less Chapter 90	110,000	170,000		110,000			280,000	
171 Less Grants								
172 Less Ambulance	185,000		277,000	50,000	268,000		595,000	
173 Less Borrowing								
174 Less Other Available Funds	140,000	-	150,000				150,000	
175 TOTAL TAX SUPPORTED EQUIPMENT	1,536,400	853,200	1,243,000	1,038,400	1,158,900	1,263,400	5,556,900	

GENERAL FUND CAPITAL PROGRAM - BUILDINGS
FY 2010 - 2014

	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	TOTAL	Unfunded List
MUNICIPAL BUILDINGS:								
176								
179 Building Envelope Repairs (all buildings)		25,000	25,000	25,000	25,000	25,000	125,000	
180								
182 Town Hall								
184 Resurface Parking Lot				35,000			35,000	
185 Exterior Maintenance		10,000			10,000		20,000	
186 Interior Maintenance			10,000	25,000	20,000		55,000	
188 HVAC Upgrades		10,000					10,000	
189								
190 Bangs Community Center								
192 Exterior Maintenance		10,000			10,000		20,000	
193 HVAC (computerized) & Roof	420,000							
196 Interior Maintenance				35,000	55,000	10,000	100,000	
197 Sidewalk (Safety)		25,000					25,000	
198 Boiler & VAV Repairs		12,000					12,000	
199 Flooring						25,000	25,000	
200								
203 North Amherst School								
204 Exterior Maintenance						5,000	5,000	
205 Interior Maintenance					19,000	5,000	24,000	
210								
211 Child Care Facility								
213 Interior Maintenance					14,500		14,500	2,500
214 Exterior Maintenance			7,500				7,500	2,500
215 Paving					9,500		9,500	
216								
217 Munson Library								
220 Windows				40,000			40,000	
221 Exterior Maintenance		5,000		5,000			10,000	
222 Access Control			5,000				5,000	
223 Energy Management			5,000				5,000	
224 Interior Maintenance					25,000		25,000	
225								
226 South Amherst Campus								
228 Outside Lighting (Safety)	3,500							
229 South Wall			5,000			100,000	105,000	
231 Furniture Replacement			5,000				5,000	
232 Door Locks Shelter in Place	5,000		-					
233								
234 East Street School								
235 Door Locks Shelter in Place	5,000							
239								
249 Fire Stations								
250 Central Station Repairs								6,750,000
253 Design/Construction-South						7,200,000	7,200,000	
255 North Station Enlarge Bay		25,000					25,000	
257 North Station HVAC Replacement		65,000					65,000	
258 North Station Phys Fitness Room								150,000
260								
261 Police Station								
262 Interior Maintenance			5,000	10,000	20,000		35,000	
265 Exterior Maintenance				35,000			35,000	
267 Building Infrastructure						20,000	20,000	
268								
269 Public Works Facility								
270 Salt Shed				200,000			200,000	
271 Renovations	10,000	5,000	5,000	5,000	5,000	5,000	25,000	
274 Security System			20,000				20,000	
275 DPW Facility Study	50,000							
276								
279 Conservation Building								
280 Hitchcock Center		5,000	10,000				15,000	
281 Hitchcock Center - Sewer Connection				15,000			15,000	
282 Hitchcock Center - Site Design			10,000				10,000	
283								
284 South Amherst Equipment Storage Bldg				5,000			5,000	
285								
286 Recreation Center								
287 Feasibility Study				38,000			38,000	
289								
291 Affordable Housing	180,000	47,200					47,200	

GENERAL FUND CAPITAL PROGRAM - BUILDINGS
FY 2010 - 2014

	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	TOTAL	Unfunded List
MUNICIPAL BUILDINGS:								
292								
293 Jones Library								
294 Roof Repairs	14,000	7,500					7,500	
296 Exterior Renovations		55,500					55,500	
298 HVAC Improvements					50,000		50,000	
299 Carpet				15,000		30,000	45,000	
302 Audiovisual Shelving					8,000		8,000	
303 Interior plaster and painting					50,000	25,000	75,000	10,000
304 Alternative Energy Project								100,000
305 Roof Study/Bid Specs		15,000						
306 Special Colletions Climate Control Study		10,000						
305								
306 SCHOOL BUILDINGS:								
307 School Security		25,000					25,000	
308 School Restructuring			95,000				95,000	
309 Stormwater Drain Repairs		10,000					10,000	
310 Asbestos Removal all Schools (WW,MM)	10,000	10,000	10,000	10,000	10,000	10,000	50,000	
313 Crocker Farm								
323 Heating Cooling Leaks	5,000							
324 Fort River								
328 Repave lot				71,000			71,000	
329 Upgrade Parking Lot Lighting				15,000			15,000	
331 Computer Electrical Upgrade			5,000				5,000	
332 Roof			70,000	1,250,000			1,320,000	
333 Exterior Doors		5,000	5,000	5,000	5,000	5,000	25,000	
334 Energy Management Sysytem			30,000				30,000	
335 Renovations								4,500,000
336 Boiler Room Valve Replacement		30,000					30,000	
337 Mark's Meadow								
342 Portable Classrooms	205,000							
344 Exterior Doors				20,000	20,000		40,000	
345 Exterior Doors				20,000			20,000	
346 Wildwood								
350 Boiler Room Valve Replacement			30,000				30,000	
351 Computer Electrical Upgrade			5,000				5,000	
352 Upgrade Parking Lot Lighting				15,000			15,000	
353 Repave lot					60,000	272,000	332,000	
354 Exterior Doors		5,000	5,000	5,000	5,000	5,000	25,000	
355 Energy Management Sysytem			30,000				30,000	
357 Renovations								4,500,000
358 TOTAL BUILDINGS	907,500	417,200	397,500	1,899,000	421,000	7,742,000	10,876,700	16,015,000
359 Less CPA	180,000	72,200					72,200	
360 Less Grants								
361 Less Ambulance								
362 Less Borrowing	625,000			1,250,000		7,200,000	8,450,000	15,750,000
363 Less Other Available Funds	50,000							
364 Total Tax Supported Buildings	52,500	345,000	397,500	649,000	421,000	542,000	2,354,500	265,000

GENERAL FUND CAPITAL PROGRAM - FACILITIES
FY 2010 - 2014

	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	TOTAL	Unfunded List
MUNICIPAL FACILITIES:								
365 Downtown Improvements								
366 Downtown Improvements Matching Fund		10,000			10,000		20,000	
369 Downtown/Village Center Street Trees	12,500	12,500	12,500	12,500	12,500	12,500	62,500	
370 Downtown Wayfinding Sign System		25,000	15,000	15,000	5,000	5,000	65,000	
372								
373 Village Center Design/Improvements					15,000	5,000	20,000	25,000
378								
379 Town-Wide GIS Mapping/Flood Area Analysis			100,000				100,000	
380								
381 Public Arts Maintenance		5,000					5,000	
382								
383 National Register Districts		10,000					10,000	
384								
385 Historic Landscape Survey								
386								
387 Other Historic Preservation Projects		45,000					45,000	
388								
389 575 North East Street (Kimball Farmhouse)								
390 Mitigation Agreement	25,600	25,600					25,600	
391 Compensation Agreement	50,000							
392								
393								
394 Woman's Club Carriage House	8,800							
395								
396 Archival Documents Conservation	20,000							
397								
398 Hills Mansion	81,000							
399								
400 Civil War Tablets - Phase I		65,000					65,000	
401								
402 North Amherst PRP Analysis			45,000				45,000	
403								
404 Brownfields Studies				10,000	10,000		20,000	10,000
405								
406 Non-CPA Grant Matching Funds								125,000
414								
415 School Crossing Light	10,000		10,000		10,000		20,000	
416								
417 Sidewalks								
418 Around Town		30,000	30,000	30,000	30,000	30,000	150,000	
424								
425 Purchase Streetlights	18,000	6,000	6,000	6,000	6,000	6,000	30,000	
432								
433 Road Maintenance/Improvements	500,000	500,000	500,000	500,000	500,000	500,000	2,500,000	
434								
435 Road Repair/Resurfacing Catchup			4,300,000				4,300,000	
436								
437 NPDES Program Implementation			20,000	20,000	20,000	20,000	80,000	
438								
439 Transfer Station								
440 Engineering			50,000				50,000	
441 Construction				250,000	250,000		500,000	
442 Landfill CSA	88,000							
443								
446 Land Acquisition								
448 APR	80,000						-	
449 Open Space	70,000	248,500					248,500	
450 Appraisals and Surveys	20,000							
451								
452 Cemetery Improvements								
453 West Cemetery		75,000					75,000	
457								
458 Parks & Commons								
459 Groff Park								
460 Redesign to Spraypark						157,500	157,500	
468 Redesign to Spraypark: 30% local match						67,500	67,500	
469								
470 War Memorial								
474 Filtration								95,000
477 Pool Surface Improvements								50,000
481 Shade units				13,500			13,500	

**GENERAL FUND CAPITAL PROGRAM - FACILITIES
FY 2010 - 2014**

		FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	TOTAL	Unfunded List
	MUNICIPAL FACILITIES:								
482	Leak Repairs		10,000					10,000	
483									
484	Mill River								
486	Bath House Roofs & Park Areas		49,500					49,500	
488	Lifeguard Chairs				10,000			10,000	
494	Shade units				8,100			8,100	
495	Exterior Lighting			7,000				7,000	
496	Resurface Tennis Courts			50,000				50,000	
497									
498	Kiwanis Park								
499	Comfort Station (ADA)								130,000
501									
505	Cherry Hill								
507	Security Fencing					20,000		20,000	
508	Well			15,000				15,000	
509									
511	Kendrick Park			350,000				350,000	
514									
528	Miscellaneous								
529	Comprehensive Code Revision		50,000	20,000				70,000	
536	Archives Restoration		20,000					20,000	
538									
539	Conservation								
541	Puffer's Pond Dredging					15,000	200,000	215,000	
542	Puffer's Comfort Station				10,000			10,000	
543	Puffer's Beach/Trail Improvements				25,000			25,000	
546	ADA Trail Improvements				20,000			20,000	
553									
554	TOTAL FACILITIES	983,900	1,187,100	5,530,500	930,100	903,500	1,003,500	9,554,700	435,000
555	Less Chapter 90	500,000	500,000	500,000	500,000	500,000	500,000	2,500,000	
556	Less CPA	355,400	489,100					489,100	
557	Less Grants						157,500	157,500	
558	Less Borrowing			4,650,000				4,650,000	
559	Less Other Available Funds	88,000	-	50,000	250,000	250,000		550,000	
560	Total Tax Supported Facilities	40,500	198,000	330,500	180,100	153,500	346,000	1,208,100	435,000

LONG TERM DEBT SERVICE - TOWN OF AMHERST

Last Updated: 26-Mar-2009

Issue	Maturity Date	FY 2007 Projected	FY 2008 Projected	FY 2009 Projected	FY 2010 Projected	FY 2011 Projected	FY 2012 Projected	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected	Future Periods
General Fund Debt:											
<u>Municipal:</u>											
Town Hall Refunding	FY 16	238,650	228,250	218,000	212,900	202,375	196,600	185,000	178,600	167,200	156,000
Police Facility	FY 08	299,596	130,298								0
Bangs Community Center	FY 08	51,007	21,413								0
Land Purchases	FY 08	9,515	8,003								0
Jones Library	FY 11	65,622	62,326	58,547	55,549	46,989					0
Wildwood School Roof	FY 13	77,319	75,548	73,728	66,885	64,905	62,925	61,013			0
Crocker Farm School	FY 19	281,750	277,250	272,188	272,000	266,000	259,500	252,000	244,000	236,000	864,000
Sidewalks (2005)	FY 14	88,338	86,238	79,138	77,188	75,075	72,800	70,200	67,600		0
Subtotal Municipal Debt		1,173,636	889,326	701,601	684,522	655,344	591,825	568,213	490,200	403,200	1,020,000
<u>Regional School District Debt (Amherst Share):</u>											
High School Renovations & Additions **	FY 18	382,217	340,425	441,321	400,837	352,466	305,688	259,373	213,522	171,480	245,945
High School Roof	FY 15		118,391	118,535	114,765	110,994	107,341	103,689	99,918	96,148	
Subtotal Regional School District Debt		382,217	458,816	559,856	515,602	463,460	413,029	363,062	313,440	267,628	245,945
TOTAL GENERAL FUND DEBT		1,555,853	1,348,142	1,261,457	1,200,124	1,118,804	1,004,854	931,275	803,640	670,828	1,265,945
<u>Water Fund Debt</u>											
Atkins Treatment Facility	FY 12	479,431	647,220	802,081	738,873	714,593	718,223				0
South East Street Water Main	FY 10	113,556	77,771	73,480	73,115						0
TOTAL WATER FUND DEBT		592,987	724,991	875,561	811,988	714,593	718,223				0
<u>Sewer Fund Debt</u>											
Chapel Road Sewer Extension	FY 14	127,250	125,750	124,063	122,001	119,751	117,313	114,500	111,500		0
Middle Street Sewer Extension	FY 13	231,960	222,728	217,408	211,803	205,533	199,263	193,206			0
TOTAL SEWER FUND DEBT		359,210	348,478	341,471	333,804	325,284	316,576	307,706	111,500	0	0
<u>Transportation Fund Debt</u>											
Town CVS Parking Lot	FY 08	47,903	17,086								0
Boltwood Parking Garage	FY 20	84,288	81,788	79,288	76,788	74,288	71,788	69,288	66,788	64,288	282,745
TOTAL TRANSPORTATION FUND DEBT		132,191	98,874	79,288	76,788	74,288	71,788	69,288	66,788	64,288	282,745
TOTAL ENTERPRISE FUND DEBT		1,084,388	1,172,343	1,296,320	1,222,580	1,114,165	1,106,587	376,994	178,288	64,288	282,745
TOTAL DEBT (ALL FUNDS)		2,640,241	2,520,485	2,557,777	2,422,704	2,232,969	2,111,441	1,308,269	981,928	735,116	1,548,690

** Funded via temporary property tax increase from Proposition 2 1/2 Debt Exclusion.

Short Term & Projected Debt

SHORT-TERM DEBT & PROPOSED / PROJECTED DEBT

	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Short-Term Interest (budgeted)	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Crocker #2 <u>\$5,505,000 BANS</u>							
High School Roof <u>\$1,000,000 @ 3.5% (10 year BANS)</u>							
Plum Brook Recreation Fields <u>\$500,000 @4%</u>	64,140	62,120	60,100	58,080	56,060	54,040	52,020
Multi Purpose - Bangs, Town Hall Portables, East St School <u>\$1,375,000 @ 5% (10 years)</u>	44,250	207,109	200,148	193,188	186,227	179,266	172,305
Fort River Roof <u>\$1,250,000 @ 5% (10 Years)</u>					200,000	190,000	180,000
Fire Stations - Option 1 (FSSC 8/06) New Substation So. Amherst <u>\$7,200,000 @ 5% (20 years)</u>			Principal				360,000
			Interest				364,500
DPW - Roads Reconstruction <u>\$3,200,000 @ 5% (10 years)</u>			Principal	320,000	320,000	320,000	320,000
			Interest	129,280	116,352	103,424	90,496
DPW - Roads Repaving/Maint <u>\$1,100,000 @ 5% (5 years)</u>			Principal		220,000	220,000	220,000
			Interest		44,440	35,552	26,664
Renovate/Expand Central HQ <u>\$6,750,000 @ 5% (20 years)</u> <u>Total = \$13,180,838 @ 5% (20 years)</u>							
Wildwood/Fort River <u>\$9,000,000 @ 5% (20 years)</u>							
Public Works Facility <u>\$?? @ 5% (20 Years)</u>							
Recreation Center <u>\$5,250,000 @ 5% (20 Years)</u>							
Total	128,390	289,229	280,248	720,548	1,163,079	1,122,282	1,805,985
Ambulance 50% Fire Substation							
CPA 66% Plum Brook	(42,332)	(40,999)	(39,666)	(38,333)	(37,000)	(35,666)	(34,333)
CPA \$295k Town Hall	(44,250)	(42,775)	(41,300)	(39,825)	(38,350)	(36,875)	(35,400)
Net Projected Debt	41,808	205,455	199,282	642,390	1,087,729	1,049,741	1,736,252

